Distance Education Program Coordinator

Position Information

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Working Title	Distance Education Program Coordinator
Department/College/Unit	- Agronomy & Horticulture-0827
Requisition Number	F_150031
Posting Open Date	02/04/2015
Application Review Date: (To insure consideration, please submit all application materials before review date)	03/07/2015
Posting Close Date	03/07/2015
Open Until Filled	No
Description of Work	The person in the online education assistant professor of practice position will: Create and deliver online curriculum as a series of educational experiences for connecting with food, fuel and landscape system professionals who have a range of learning outcome needs and schedules. Collaborate with extension specialists and other faculty members to form online program development teams. Mentor these colleagues to optimize programs that meet the needs of learners in an online community. Leverage the impact of these online products by integrating academic credit and extension learners. Devise unique approaches and improvements to package research and technology advances into educational products for reaching targeted audiences and meeting goals of competitive external grant programs. Foster public/private sector partners by building relationships with industry, professional associations and other stakeholders to customize experiences based on the needs of their workforce and members. Conduct on-going continuous assessment to measure improvement in the department online program. Teach a minimum of one of the following on-line courses or similar every term offering certification, continuing education and academic credit for learning accomplishment. – Plant Science: the biology of plants grown for a purpose – Biotechnology: food, health and environment – Genetics fundamentals for the food and fuel system professional – Invasive plant impact on ecosystems – Soil science and resources – Plant breeding basics Guide the management of the online resource and delivery platform (PASSeL/Moodle) that is a library resource for the world and supports the learning of extension and academic customers. Publish in peer-reviewed journals the impact and development story of PASSeL-distributed online resources. Partner with the department distance education administrative support associate to develop and deliver information and advising for distance graduate students and educational consumers to connect them with department courses and faculty members. Market online-delivered products by teaming with CASNR, IANR, UNL and Online & Distance Education partners, department graduate committee, department distance education administrative support associate, and ADEC marketing professionals to promote the department and college programs. Contract programmers and media developers needed to maintain and grow eLibrary and eDelivery platforms for our online customers. Supervise hourly and contracted instructional design support to work with faculty.
Minimum Required Qualifications	M.S. degree in agricultural or life sciences and 5 years of experience in online teaching and program development. Strong communication skills and team building experience is required.
Preferred Qualifications	An established record of these two items: 1. Creating and delivering online curriculum as a series of educational experiences for connecting with food, fuel, water and landscape system professionals who have a range of learning outcome needs and schedules. 2. Mentoring colleagues to optimize programs that meet the needs of learners in an online community

	while leveraging the impact of online products by integrating academic credit and extension learners.
Pre-Placement Driving Record Review Required	
Criminal History Background Check Required	
Posted Salary	
How to Apply	To review the complete position details and apply for this position, go to: http://employment.unl.edu, search for requisition number F_150031. Click on "Apply to this Job." Attach a cover letter, a curriculum vitae, and an overview of distance and online teaching interests and experience and extension experience and interests. Arrange for 3 letters of reference to be sent via e-mail to: kdanforth2@unl.edu. Review of applications will begin on March 6, 2015 and continue until the position is filled or the search is closed.
For questions or accommodations related to this position contact	Kara M. Danforth kdanforth2@unl.edu
Job Category	
Job Category (old)	Faculty Non-Tenure Leading
Job Type	12 Month (Faculty Only)
Position funded by grant or other form of temporary funding?	No
If Temporary, indicate end date	
Planned Hire Date	as arranged
Appointment End Date	none

Supplemental Questions

Required fields are indicated with an asterisk (*).

Required Documents

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1. Cover Letter
2. Curriculum Vitae
3. Other Document

Optional Documents